



**GOVERNMENT ARTS AND SCIENCE COLLEGE,  
PERUMBAKKAM, CHENNAI-131**



**INTERNAL QUALITY ASSURANCE CELL**

**STAFF PROFILE REPORT**



**A) GENERAL INFORMATION**

- a) Name and Designation : Dr. SUMAIYA FATHIMA  
ASSOCIATE PROFESSOR
- b) Department : ENGLISH
- c) Date of Joining : 28/02/2011  
(Govt. Service)
- d) Age and Date of Birth : 57, 08/08/1968
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## B) ACADEMIC BACKGROUND

### i) Academic Qualifications

| Exam passed | Subjects/ Programme  | College/ School Name              | Board / University              | Month & Year of Passing | Percentage | Division / Grade |
|-------------|--|-----------------------------------|---------------------------------|-------------------------|------------|------------------|
| Ph.D        | ENGLISH  | PRESIDENCY COLLEGE                | MADRAS UNIVERSITY               | FEBRUARY 2000           | -          | -                |
| M.Phil      |  |                                   |                                 |                         |            |                  |
| PG          | ENGLISH  | PRESIDENCY COLLEGE                | MADRAS UNIVERSITY               | APRIL 1991              | 57.73      | II               |
| UG          | ENGLISH  | ST. THERESA'S COLLEGE FOR WOMEN   | ANDHRA UNIVERSITY               | APRIL 1989              | 55         | II               |
| HSC         | TELUGU<br>ENGLISH<br>PHYSICS<br>CHEMISTRY<br>BOTANY<br>ZOOLOGY | DHARMA APPARAO GOVERNMENT COLLEGE | BOARD OF INTERMEDIARY EDUCATION | 1986                    | 65.2       | I                |
| SSLC        | TELUGU<br>ENGLISH<br>HINDI<br>MATHEMATICS<br>SCIENCE<br>SOCIAL | ST. CHARLES CONVENT               | DOARD OF SECONDARY EDUCATION    | 1983                    | 67.8       | I                |

### ii) Research Experience & Training

| Research stage | Year of Registration | Title of work / Thesis  | University where the work was Carried out | Year of Award |
|----------------|----------------------|---|---|---------------|
| Ph.D.          | 1992                 | ENGLISH SPOKEN BY COLLEGE TEACHERS OF ENGLISH IN TAMILNADU : A SOCIO-PHONOLOGICAL STUDY | Presidency College, Madras University     | Feb 2000      |

### iii) Professional Excellency summary (after entry to Govt. College)

| Courses Taught | Name of the University/ College/  | Duration | Date (From....To)        | Experience in Govt. Service | Experience Other than Govt. Service | Total Experience |
|----------------|---|----------|--------------------------|-----------------------------|-------------------------------------|------------------|
| i)UG           | i) Arignar Anna Govt Arts for Women, Walajapet<br>ii) Rajeshwari Vedhachalam, Chengalpattu<br>iii) Govt Arts and Science College, Perumbakkam | -        | 28/02/2011 to till date  | 14 years                    | 9 years                             | 23 years         |
| ii)PG          | Rajeshwari Vedhachalam, Chengalpattu  | 12 years | 23/07/2012 to 28/11/2024 | 12 years                    | -                                   | 12 years         |
| iii)M.Phil     | Rajeshwari Vedhachalam, Chengalpattu  | 7 years  | 2017 to 2024             | 7 years                     | -                                   | 7 years          |
| iv)Any other   | -   | -        | -                        | -                           | -                                   |                  |

### C) ACTIVITIES OF THE FACULTY MEMBERS

#### i) Awards/Recognition received by the faculty

| S. No | Year | Category | Date | Name of the award | Nature of the award medal/certificate/cash prize | Name of the Awarding Agency with Address & Contact Details | Level |
|-------|------|----------|------|-------------------|--|--|-------|
|       | -    |          |      |                   |  |  |       |

#### ii) Member in Academic council/BOS/Professional Organisation

| S. No | Year | Nature of Role                   | Duration | Date ( From.... To) | Name of the Univ/College/ Organisation | Level |
|-------|------|----------------------------------|----------|---------------------|--|-------|
| 1     | 2008 | Board Member in syllabus framing | 2 days   |                     |  |       |

#### iii) Participation as resource person/inspection commission member/ Chief guest/ any other

| S.No | Year | Nature of participation | Title of the Programme | Date | Name of the Institution /University/organization attended | Level |
|------|------|-------------------------|------------------------|------|---|-------|
|      | -    |                         |                        |      |   |       |

#### iv) Member/Panel of examiners

| S. No | Year | Name of the University /College | Position | Duration | Date (From.... To) |
|-------|------|---------------------------------|----------|----------|--------------------|
|       | -    |                                 |          |          |                    |

#### v) Membership in Professional Bodies

| S.No | Year | Name of the Professional body | Membership No | Nature of Membership | Duration | Date (From.... To) | Level |
|------|------|-------------------------------|---------------|----------------------|----------|--------------------|-------|
|      | -    |                               |               |                      |          |                    |       |

#### vi) Member of Editorial board (Journals/Books)

| S.No | Year | Name of the Journal/Book | Position | Duration | Level |
|------|------|--------------------------|----------|----------|-------|
|      | -    |                          |          |          |       |

#### vii) Seminars/Workshop/Symposium/Hands on training (Organised)

| S.No | Year | Programme Type | Position  | Name of the Programme              | Name of the Institute/University/ organization | Duration | Date (From.... To)       | Level    |
|------|------|----------------|-----------|------------------------------------|--|----------|--------------------------|----------|
| 1    | 2009 | Workshop       | Organiser | Integration of Theory and Practice | SRM University                                 | 3 days   | 28/07/2009 to 30/07/2009 | National |

**viii) Participation in workshops/conference/symposium/seminar**

| S.No | Year | Category   | Title of the sym/workshop/se m/ conf                             | Name of the College / University          | Duration | Date (From.... To)       | Participation/ Presentation (Paper or Poster) | Title of the paper                | Level    |
|------|------|------------|--|---|----------|--------------------------|---|-----------------------------------|----------|
| 1    | 2012 | Workshop   | English Language Training for College Teachers (Training)        | Bharati Women's Govt Arts College         | 11 days  | 19/06/2012 to 29/06/2012 | Participation                                 | -                                 | Zonal    |
| 2    | 2012 | Workshop   | State level Workshop on Multimedia in ELT                        | Bharath University                        | 1 day    | 15/03/2012               | Paper presentation                            | Use of Multimedia in ELT          | State    |
| 3    | 2011 | Workshop   | Train the Trainer  | Infosys Technologies Limited              | 11 days  | 20/09/2011 to 30/09/2011 | Participation                                 | -                                 | -        |
| 4    | 2011 | Seminar    | National Seminar on New English Literature                       | Annamalai University                      | 2 days   | 09/03/2011 to 10/03/2011 | Paper presentation                            | New Trends in English             | National |
| 5    | 2011 | Conference | NATIONAL Conference on Communicative English, Convergence - 2011 | SRM University                            | 1 day    | 28/01/2011               | Paper presentation                            | Creative Skills                   | National |
| 6    | 2009 | Conference | National Conference on Verbal and Non Verbal Communication       | SRM University                            | 1 day    | 15/10/2009               | Paper Presentation                            | Types of Communication            | National |
| 7    | 2007 | Conference | National Conference on Language and Literature                   | GKM College of Engineering and Technology | 1 day    | 27/10/2007               | Paper Presentation                            | Communicative Approach in English | National |
| 8    | 2007 | Seminar    | National Seminar on Communicative English Convergence            | Bharat University                         | 1 day    | 28/02/2007               | Paper Presentation                            | Non Verbal Communication          | National |
| 9    | 2007 | Workshop   | One Day Workshop on Communication Skill                          | Muthukumar Institute of Technology        | 1 day    | 07/02/2007               | Attended                                      | Communication Skill               |          |
| 10   | 2006 | Seminar    | National Seminar on Soft Skills                                  | Bharat University                         | 1 day    | 03/03/2006               | Paper Presented                               | Listening Skills                  |          |

ix) RESEARCH DETAILS : Research Supervisor

| S.No | Year | Name of the University | Date of Recognition | Area of Specialisation | Remarks |
|------|------|------------------------|---------------------|------------------------|---------|
| -    |      |                        |                     |                        |         |

x) Details of M.Phil/Ph.D Guided & Guiding

| S.No | Month & Year of Registration | University under which guided/ guiding | Area of Specialisation | Nature of Registration         | No of candidates & Name of the Scholar | Title of the dissertation | Status Completed/ ongoing |
|------|------------------------------|--|------------------------|--------------------------------|--|---------------------------|---------------------------|
| 1    | 2003-2007                    | Tamilnadu Open University              | Indian Literature      | Part Time                      | 2                                      | -                         | Completed                 |
| 2    | 2017-2024                    | University of Madras                   | Indian Literature      | Part Time - 2<br>Full Time - 4 | 6                                      |                           | Completed                 |

xi) List of PG Students Guided

| S.No | Year        | University under which guided | No of candidates guided | Area of Specialization | Status Completed/ ongoing |
|------|-------------|-------------------------------|-------------------------|------------------------|---------------------------|
| 1    | 2012 - 2024 | University of Madras          | 40                      | English                | Completed                 |

| S.No | Batch | Register No | Name of the College | Name of the Student | Title of the dissertation | University under which guided | Status & Date of completion |
|------|-------|-------------|---------------------|---------------------|---------------------------|-------------------------------|-----------------------------|
|      |       |             |                     |                     |                           |                               |                             |
|      |       |             |                     |                     |                           |                               |                             |

xii) Research projects undertaken

| S.No | Year & Date of Sanction | Type of Project | Duration of the project | Title of the project | Funding agency | Fund Sanctioned | Status Completed/ ongoing |
|------|-------------------------|-----------------|-------------------------|----------------------|----------------|-----------------|---------------------------|
|      | -                       |                 |                         |                      |                |                 |                           |

xiii) Patent details

| S.No | Year | Patent Title | Type | Patent No. |
|------|------|--------------|------|------------|
|      | -    |              |      |            |

**xiv) Publication of research articles/ abstracts in seminar/ conference proceedings**

| S.No | Year | Title of the sem/ conf | Level of Publication National/ International | Name of the Journal | Title of the article/ Abstract | Details of publisher | Month & Year of Publication | ISSN/I SBN No. | Citation index/ impact factor |
|------|------|------------------------|--|---------------------|--------------------------------|----------------------|-----------------------------|----------------|-------------------------------|
|      | -    |                        |  |                     |                                |                      |                             |                |                               |

**xv) Publication in Journals**

| S.No | Year | Name of the Journal | Level of Publication National/ International | UGC Listed Journal | Title of the Paper | Month & Year of Publication | ISSN/ ISBN No. | Citation index/ impact factor | Print/ online |
|------|------|---------------------|--|--------------------|--------------------|-----------------------------|----------------|-------------------------------|---------------|
|      | -    |                     |  |                    |                    |                             |                |                               |               |

**xvi) Publication in Books**

| S.No | Year | Name of the book | Title of the Chapter | Author/Co-Author/ Translator | Details of publisher | ISBN No. | Contribution | Status Print/ Online | Level |
|------|------|------------------|----------------------|------------------------------|----------------------|----------|--------------|----------------------|-------|
|      | -    |                  |                      |                              |                      |          |              |                      |       |

**xvii) Articles Published (Magazines)**

| S.No | Year | Category | Title | Name of the Magazine | Author/ Co-Author | Details of publisher | ISBN No. | Level |
|------|------|----------|-------|----------------------|-------------------|----------------------|----------|-------|
|      | -    |          |       |                      |                   |                      |          |       |

**xviii) Member of Various Committees/Extension activities in the college/other institutions**

| S.No | Year      | Name of the Committee | Position/ Level | Nature of the activity | Place where the activity was undertaken | Individual/ collaborative activity | Duration | Significance of the activity |
|------|-----------|-----------------------|-----------------|------------------------|---|------------------------------------|----------|------------------------------|
| 1    | 2012-2024 | Extension Activity    | Foundational    | Remedial Course        | RVG Arts College, Chengalpattu          | Collaborative activity             | 12 years | Students were benefitted     |

**xix) Social Activities/Outreach Programmes**

| S.No | Year      | Type of activity   | Name of the Organisation       | Duration |
|------|-----------|--------------------|--------------------------------|----------|
| 1    | 2013-2015 | Literacy Programme | RVG Arts College, Chengalpattu | 2 years  |

**xx) Participation in Orientation/Refresher/ FDP/STP**

| S.No | Year | Category    | Title                                   | Name of the University/Organisation                                 | Duration | Date (From.... To)       | Sponsor |
|------|------|-------------|---|---|----------|--------------------------|---------|
| 1    | 2011 | Orientation | Intensive Training Program              | ASC - University of Madras, Chennai                                 | 28 days  | 04/05/2011 to 02/06/2011 |         |
| 2    | 2014 | Refresher   | -                                       | ASC - University of Madras, Chennai                                 | 21 days  | 19/08/2014 to 08/09/2014 |         |
| 3    | 2018 | Refresher   | Education and Education Technology      | UGC-HRDC - University of Madras, Chennai                            | 21 days  | 01/02/2018 to 21/02/2018 |         |
| 4    | 2021 | Short Term  | E-Content Development                   | UGC-HRDC, Gujarat University, Ahmedabad                             | 8 days   | 08/02/2021 to 14/02/2021 |         |
| 5    | 2021 | Short Term  | Sustainable Development Goals           | UGC-HRDC, MANNU University, Hyderabad                               | 6 days   | 15/03/2021 to 20/03/2021 |         |
| 6    | 2021 | Refresher   | Advanced Research Methodology, 2.0      | ASC-Taching Learning Center, Ramanujan College, University of Delhi | 15 days  | 17/06/2021 to 01/07/2021 |         |
| 7    | 2024 | FDP         | Interactive English Teaching Techniques | ASC - University of Madras  | 6 days   | 06/01/2025 to 11/01/2025 |         |

Dear Professors kindly attach the scanned documents along with your profile.

1. Appointment order
2. NET/SLET/Ph.D
3. Transfer / Deputation order
4. Aadhar
5. PAN
6. Degree Certificate
7. Supporting documents for Awards/ Invited speaker/ seminar/workshop/BOS/Membership in professional bodies/ Ph.D guideship / Projects/ Publications/ Editorial board member / Orientation/ Refresher/ FDP/STP/social responsibility
8. Any other achievements(if any) list out  
(like getting additional degrees (in the past seven years, visit to foreign countries- name of the country, purpose of the visit, etc.,)